**Key Dates and Activities**

**Work Plans – All Cohorts**

- Evaluation Plan due, once, in the first year of the grant
- Disparities Impact Statement* due, once, in the first year of the grant

**Progress Report Due Dates***

**FY 2017 Cohort**

- April 30 – Biannual Progress Report
- October 31 – Biannual Progress Report

**FY 2018, 2019, and 2020 Cohorts**

- December 31 – Annual Progress Report

**FY 2021, 2022 and 2023 Cohorts**

- January 31 – Quarterly Progress Report
- April 30 – Quarterly Progress Report
- July 31 – Quarterly Progress Report
- October 31 – Quarterly Progress Report**

* Note that the Disparity Impact Statement (DIS) and Progress Reports should also be submitted through eRA commons.

** Upload the approved October 31 SPARS report into eRA Commons system by December 31.

**Top Tips and Reminders**

- **Progress Reports for the next reporting period will appear in SPARS upon GPO approval of the previous Progress Report.**
- Grantees should refer to their Notice of Award (NoA) or contact their Project Officer for specific due dates. Deadlines may vary slightly by cohort
- Progress Reports can be edited until submitted to the GPO for approval. If the GPO rejects the Progress Report, the report will re-open for edits.